

Appendix C

Ten largest debts approved for write-off by the Chief Financial Officer - Quarter 2, 2013/14

NAME	AMOUNT	DEPARTMENT	REASON
Mr Jonathan Cole	£1,577.40	CTAX	The debtor absconded without leaving a forwarding address. Period of liability is 01.07.09 to 10.10.12. Part CTS was originally awarded on each bill, however in March 2013, it was amended after the account was closed. This affected balances on each bill period and increased them significantly. Payments were made throughout 2010 and then stopped. The account was originally referred to the bailiffs in 2011, however it was returned not long after as nulla bona. A small amount of DSS payments were collected in 2012 as we sent an Attachment of Benefits order to the DWP. Actions taken; internal system checked (i.e. name search to see if registered elsewhere within the borough) as well as external credit checks (Experian) without success.
Miss Sylwia Pawlowska	£1,491.92	CTAX	The debtor absconded without leaving a forwarding address. Period of liability is 15.04.10 to 01.11.12. The debt was passed to the bailiffs, however was returned at a later date as they were unable to trace debtor. Actions taken; internal system checked as well as external credit checks made without success. In addition 2 letters were sent to landlord asking for charge payer's forwarding address; however no response was ever received from the landlord. The trace letters state we can impose a fine to the landlord for withholding information.
Mrs Susan Teece	£1,460.49	CTAX	The debtor absconded without leaving a forwarding address. Period of liability is 01.04.10 to 25.06.12. The debt was referred to the bailiffs, however it was returned as Nulla Bona (uncollectable) at a later date. Actions taken; internal system checked as well external credit checks made without success.
Mr Sonny Tran	£1,351.16	CTAX	The debtor absconded without leaving a forwarding address. Period of liability is 04.01.12 to 04.11.12. The debt was referred to the bailiffs, however returned as nulla bona at a later date. Actions

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			taken; internal system checked as well as external credit checks made without success. In addition a letter sent to landlord asking for charge payer's forwarding address; however no response was ever received from the landlord. The trace letters state we can impose a fine to the landlord for withholding information.
Mr Mohammed N M Fardoos	£1,225.35	CTAX	The debtor absconded without leaving a forwarding address. Period of liability is 03.01.11 to 09.11.12. The debt was passed to the bailiffs, however was returned at a later date as they were unable to trace debtor. Actions taken; internal system checked as well external credit checks made without success.
Mr Oluseyi Afolabi	£1,124.95	CTAX	The debtor absconded without leaving a forwarding address. Period of liability is 01.04.11 to 03.12.12. The debt was passed to the bailiffs, however was returned at a later date as they were unable to trace debtor. Actions taken; internal system checked as well external credit checks made without success.
Miss Leigh Stacey Turner	£1,072.59	CTAX	The debtor absconded without leaving a forwarding address. Period of liability is 01.04.10 to 13.08.12. The debt was passed to the bailiffs, however was returned at a later date as they were unable to trace debtor. Actions taken; internal system checked as well external credit checks made without success.
Mr Remigijus Juodokas	£1,058.87	CTAX	The debtor absconded without leaving a forwarding address. Period of liability is 01.04.10 to 13.06.11. The debt was referred to the bailiffs, however returned as nulla bona at a later date. Actions taken; internal system checked as well external a letter sent to landlord asking for charge payer's forwarding address; however no response was ever received from the landlord. The trace letters state we can impose a fine to the landlord for withholding information
Ms Bolanle Afuape-Akanbi	£935.96	CTAX	The debtor absconded without leaving a forwarding address. Period of liability is 13.01.12 to 10.12.12. The debt was passed to the bailiffs, however was returned at a later date as they were unable to trace debtor. Actions taken; internal system checked as well external credit checks made without success

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Miss Oluyemisi Temidayo	£920.46	CTAX	The debtor absconded without leaving a forwarding address. Period of liability is 01.06.11 to 16.06.12. Recovery action commenced after she left. As we had no forwarding address, account was not sent to the bailiffs. Actions taken; internal system checked as well external credit checks made without success. In addition a letter sent to landlord asking for charge payer's forwarding address; however no response was ever received from the landlord. The trace letters state we can impose a fine to the landlord for withholding information.
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